

Minutes of Meeting - 8/2/10

1. Decided on deadline for exhibition submissions - Friday 5/3/10.
2. Decided on a date for submission of photos individually by the photographer - Tuesday 24/3/10.
3. Several methods of submission were proposed:
 - direct email attachment
 - form submission via a WordPress plugin
 - direct links to hosted images
 - postal submission by any form of electronic storage
4. Daniel Oi proposed "that in the interests of transparency and fairness" **any** manipulations should be declared at the time of submission (including, for example, dodging and burning on prints made from negatives).
5. Decided on a date for selection of, and notification about, images selected to go into the exhibition - Monday 15/3/10.
6. Daniel Oi recommended a series of additions to the Terms & Conditions of entry:
 - that each user acknowledge that they agree to their photo being auctioned for charity.
 - that, if using a webform, the user should be able to see confirmation of the filenames they have submitted, preferably with a thumbnail, before finalising their submission.
 - that, if using a webform, the photos should be grouped into individual folders at their online storage location based on the identity of the submitting photographer for ease of workflow management.
7. Stuart Dreghorn suggested (previously) that we use Loxley Colour to print exhibition photos. Pricing options for printing (preferably including some sort of protective covering, if not framing) will be investigated by Scott Ramsay.
8. Sean Anderson reported that the SRC had been instructed to write to Halifax / Bank of Scotland (HBOS) to notify them of the addition of Sean Anderson (President) and Tom Kelly (Treasurer) as signatories on the society account. The balance is currently estimated to be £170, with a possible further £40 retrospective SRC affiliation grant and £100 retrospective SRC top-up grant. Receipts of expenditure incurred during the process of organising an exhibition must be kept to claim these additional grants.